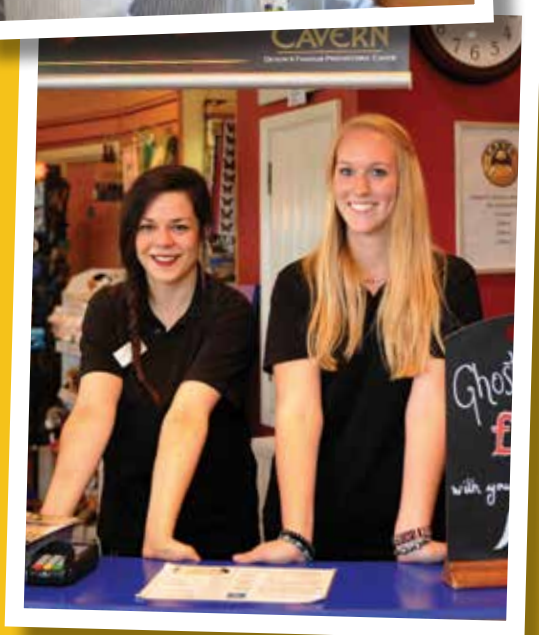


WORK PLACEMENTS



**The Training
Partnership**
discover who you are

BOOST YOUR BUSINESS WITH HIGH-QUALITY WORK PLACEMENTS



A testimonial

"Work placements arranged through the Training Partnership are invaluable to the work of Paignton Zoo Environmental Park. Placements are co-ordinated through the education department and have involved students assisting with administrative tasks, designing on-site interpretation for visitors, helping with the provision of education sessions for children and assisting with the work of our Reserves Warden.

"As well as experiencing a variety of activities and projects while they are with us, each student is provided with a key project, which they 'own' and work on throughout their placement. In this way, we have been able to complete projects that we do not have the on-going capacity for but which greatly aid our work, while the students have benefited from involvement with real projects, often involving networking with a variety of zoo staff members. Alongside this, it is wonderful to experience the increase in their confidence and English language skills.

"Projects have included the production of a comprehensive archive of the hundreds of artefacts held within the education centre; design of zoo trail questions for a mobile app, now in production; establishing a signage database with a photograph, description and link to the appropriate content file for every sign in the zoo (of which there are over 1,000!); and working closely with Education Officers, our on-site artist and education technician to design and produce interactive interpretation installations for an exciting new project illustrating how environmentally sustainable behaviours lead to biodiversity conservation.

"We benefit so much from the increased capacity that The Training Partnership placements afford us and now have a growing network of young contacts across Europe, many of whom keep in touch - so we continue to learn how their experience at the zoo has helped their career progression too."

**Lisa Stroud, Head of Education
Paignton Zoo Environmental Park**



Give us a call today on 01803 321210
or email us at info@ttpl-uk.com to find
out more about our work placements



The benefits to your business

- Exceptionally motivated students
- Business growth
- Tap into new markets with international students
- Cultural diversity
- Bring new ideas to your team
- Often adept with technology and social media



WELCOME

Welcome from TTPL

A very warm welcome from the team at the Training Partnership Limited. We are a local company that have been providing exceptional work experience programmes for young people from around the world for 20 years. The company has grown steadily and has a large team dedicated to providing exceptional and life changing experiences.

In 2015 we successfully organised over 975 work placements around South Devon in sectors ranging from retail and hospitality to engineering and pharmaceutical.

Our success would not be possible without two things:

- 1. The high quality of local employers who provide excellent work experience opportunities and are committed to our students.**
- 2. The high quality of students that are focused on their personal success and come to the UK to gain new skills and improve their English.**

Twenty years of successfully placing participants into local businesses has taught us that it is very important that expectations of all parties are met. We have built our excellent reputation upon the level of care that we extend to our participants and local employers.

We strive to ensure that students and employers have a happy and positive experience, every time.

We are always on hand to assist employers with any issues that may arise and participants are fully supported with an inclusive package that provides:

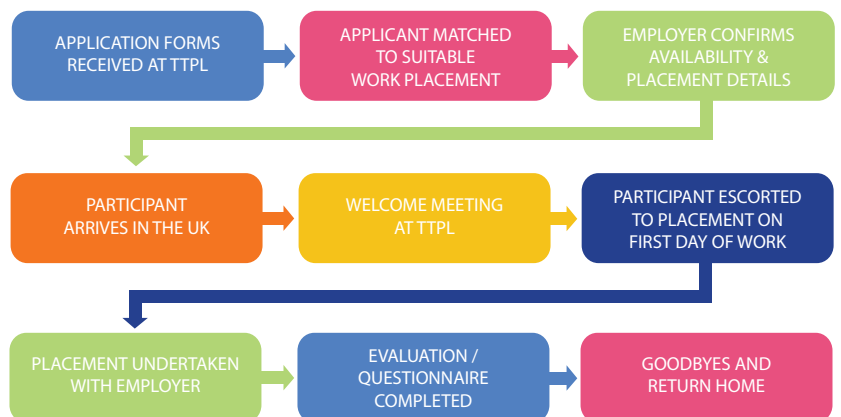
- **Weekly social meetings**
- **Social media support**
- **Emergency 24/7 contact**
- **High quality accommodation**





Your questions answered

1. **How much will this cost my business?**
Nothing. There is no charge to you.
2. **How will I benefit?**
You will gain from an additional team member with fresh ideas, brilliant skills and loads of enthusiasm.
3. **How good will their English be?**
Participants are expected to have a reasonable level of fluency and converse easily. Most will be very good.
3. **What work can they do?**
Appropriate and relevant projects and tasks, suitable to skill levels can be agreed in advance or daily tasks allocated during the placement.
5. **How long do they come for?**
Participants can be on a placement from 2 weeks to 6 months. This varies according to their needs.
6. **How do they get to work?**
Usually participants have a bus pass or are staying with a host family nearby.
7. **What if my participant is ill or has an accident?**
Please take immediate action according to company policy and inform us so that we can assist.
8. **Do my premises need to be checked?**
Yes, a member of The Training Partnership team will visit you to ensure the suitability of premises.
9. **What is the status of participants?**
They all hold an EU passport or valid study visa to be in the UK.
10. **What if my participant is unsuitable?**
In this unlikely event we will resolve the situation to the satisfaction of all parties.



Health and safety

The wellbeing of our participants is very important to us. Companies we work with need to:

1. Abide by UK Health and Safety legislation by maintaining Public and Employers Liability insurance coverage.
2. Have a clear Health and Safety policy which is displayed within the work space.
3. Provide a Health and Safety checklist to us as evidence of adherence to legislation.
4. Provide a full induction that includes as a minimum:
 - A guided tour of the organisation premises
 - Introduction to direct supervisor and work colleagues
 - Introduce any essential policies, procedures or practices
 - Confirm hours of work, including rota systems if appropriate, rest breaks and lunch times
 - List of main tasks, responsibilities and limits
 - Explanation of the management structure
 - Introduction to toilets and rest areas, including rules for making or paying for refreshments
 - Show the fire exits and fire evacuation route, external fire point meeting area and procedures, including any equipment such as fire extinguishers or blankets
 - Demonstrate any personal protection clothing or equipment needed for the work placement tasks
 - Introduce any Health and Safety and First Aid personnel
 - Show where the First Aid Kit is kept
 - What to do in the event of sickness or other absence



Talk to us

Give us a call today on 01803 321210 to find out more about our work placements

Just some of the many sectors we work in...

- Accountancy
- Administration
- Architecture
- Baker
- Care Worker
- Carpentry
- Childcare
- Dentistry
- Ecology
- Education
- Engineering - CAD
- Engineering - Electrical
- Engineering - Electronics
- Engineering - Telecoms
- Engineering - Vehicle
- Environmental Studies
- Finance
- Graphic Design
- Health Care
- Hospitality
- Human Resources
- Import/Export/Foreign Trade
- Information Technology
- Journalism
- Laboratory
- Law
- Manufacturing
- Marketing
- Media
- Personnel
- Pharmaceutical
- Printing
- Purchasing
- Retail
- Seamstress
- Secretarial
- Surveyor
- Teaching
- Tourism
- Warehouse
- Web Design
- Youth Worker
- Zoology

"We are delighted to offer placements to your students again this year, having had a variety of students over the last 5 years of different nationalities and skills. I can honestly say that without exception it has been a positive experience - certainly for us, and I hope for them too! An obvious benefit for us is the availability of skilled young people for short term projects within our business, but I am always particularly impressed with how they integrate themselves into the workforce, sharing experience and knowledge whilst improving their language skills on both a professional and social level.

Jeremy Law, Production and Facilities Manager



"We've realised how much value the students put into their tasks. They implement a lot of creativity into the workplace and they come up with some great ideas that can be very feasible."

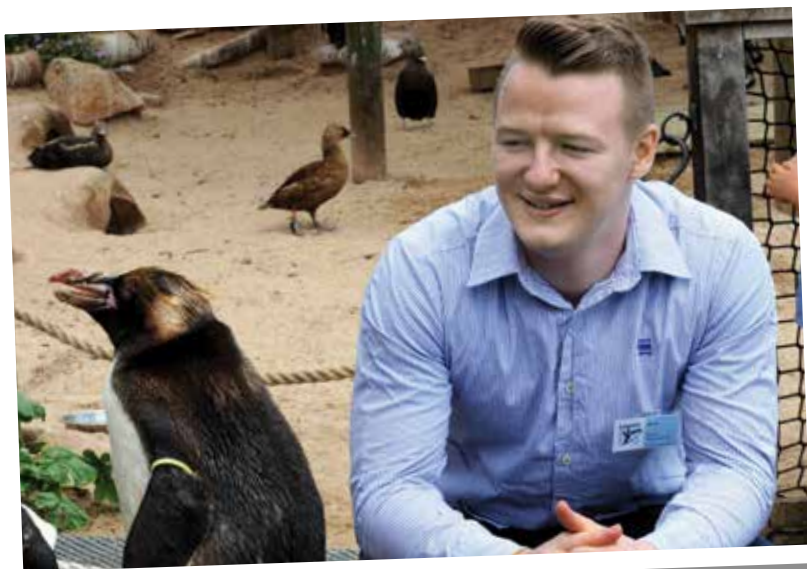
Nitin Moorzani
Blur Group's HR and Talent Exec



"The students are great, and as well as us offering good experience in a UK company, their contribution has been very worthwhile. If your business is looking for carefully selected and applicable students, then the Training Partnership is an excellent choice. They have surpassed our expectations."

Matt O'Donovan, CEO of WiFi Spark





"Our clients really enjoy speaking to someone who has a different story to tell. The customers comment back to all our staff and praise the students as they think they are so friendly and have a good work ethic. The students have excellent customer service skills so it entices people to visit again."

Derry Tydeman, owner of the Glorious Art House

"The students have been fantastic, working on projects that often require extensive research and testing time. They are a joy to have in the office and give our staff a fantastic insight into other countries and cultures."

Richard Nethercliff, Insignia Creative



"All our students have been fantastic to work with. The students attitude and work ethic has always been very impressive"

James Hull, General Manager, Kents Cavern



"Work placement students from the Training Partnership have always brought different ideas and new perspectives into our department. Technology is always changing and graduates are in the privileged position of having gained the most up-to-date knowledge available."

Maureen Gori de Murden, Senior Economy and Tourism Officer at Exeter City Council



Talk to us

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or email us at info@ttpl-uk.com to find
out more about our work placements

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Devon TQ1 4BD

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✉ email info@ttpl-uk.com

www.ttpl-uk.com

  @TTPLuk



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